

ADMISSION HANDBOOK 2019-2020

How to apply:

To apply, please submit the following:

1. Completed and signed Application for Admission
2. Photocopy of parents and child's passports and visas
3. Photocopy of child's birth certificate
4. 2 passport size photographs of the child (not older than 6 months)
5. 2 passport size photographs of parents or any other member that might collect your child from school

Age Guidelines 2019/2018

Birth Range	Age	STEAM Learning Lab Class	Thai System
1 Sep 2012 - 31 Aug 2013	6+	Year 2	P 1
1 Sep 2011 - 31 Aug 2012	7+	Year 3	P 2
1 Sep 2010 - 31 Aug 2011	8+	Year 4	P 3
1 Sep 2009 - 31 Aug 2010	9+	Year 5	P 4

School Hours 2019/2020:

Class	Time (Full day)
Year 2	8.30am. - 3.00pm.
Year 3	8.30am. - 3.00pm.
Year 4	8.30am. - 3.00pm.
Year 5	8.30am. - 3.00pm.

Things to bring to school:

1. A small backpack
2. A change of clothes
3. A water bottle
4. A toothbrush and toothpaste (should be replaced every 6 months)
5. A swimming costume, toiletries, zip lock bag and towel

FEEs structure for 2019/2020 Academic Year:

1. Registration Fee:

70,000 is payable upon initial enrolment. The fee is non-refundable. The offer of your child's place at the school will not be secured until the payment is received.

2. Tuition Fee

Year Group	Session	Full day session Per Term (Baht)	Lunch
Year 2	5 Days per week	94,500	9,000
Year 3	5 Days per week	94,500	9,000
Year 4	5 Days per week	95,500	9,000
Year 5	5 Days per week	95,500	9,000

3. General Deposits

20,000 baht. This deposit is used to compensate for loss or damage to school property, including, but not limited to, library books, educational equipment, etc. This deposit will be refunded when the student leaves the school if no damages occur. *All parents are required to provide 1 month's written notice in advance to The Head of School if a child is to be withdrawn from the school.*

4. Uniform

The concept of STEAM Learning Lab is that there is a great deal of time spent on hands on activities. Therefore, and it is important that they are dressed appropriately. For the comfort of your child, all the uniform is made from 100% cotton fabric.

5. School Meals

To ensure children's good health, STEAM Learning Lab offers premium natural, chemical free food which some of the raw ingredients are grown at our own kitchen garden. The menus are designed by the Chef from Le Cordon Bleu to ensure that all food (lunches and snacks) are fun and healthy. Our menus include morning snack with organic milk/soy milk, lunch served with salad and soup and afternoon snack. The food costs an additional 9,000 Baht per term per child.

6. Extended Hours Program

STEAM Learning Lab offers various clubs as extended hours for children, which are available Monday to Friday and will extend your child's school day until 4 pm. The clubs will be over seen by our specialists and charged as appropriate depending on the activities. Some of the clubs are -:

- Singing
- Art therapy
- Phonics
- Taekwondo
- Chinese

8. Field Trip

A residential field trip and/or day trips are an important part of the curriculum. The cost of this trip is usually billed as an additional cost.

9. Method of payment

1. Pay at school
2. Payment via bank transfer

Note:

*All bank charges are met by parents (international or local bank charge)

*Parents are required to send back the deposit evidence to school with referring to (a) Student ID number and (b) invoice number and email at info@outdoorschoolbkk.com

10. Late payment

Fees remaining unpaid outside the invoice credit period will be subject to interest of 1.25% per month of outstanding balance until payment is received