

ADMISSION HANDBOOK 2017-2018

How to apply:

To apply, please submit the following:

1. Completed and signed Application for Admission
2. Photocopy of parents and child's passports and visas
3. Photocopy of child's birth certificate
4. 2 passport size photographs of the child (not older than 6 months)
5. 2 passport size photographs of parents or any other member that might collect your child from school

Age Guidelines 2017/2018

Birth Range	Age	Outdoor School Class	Thai System
1st Sep 2015 – 28th Feb 2016	1.6 Months	Nursery	
1st Sep 2014- 31st Aug 2015	2+	Toddler	Nursery
1st Sep 2013- 31st Aug 2014	3+	Reception 1	Anuban 1
1st Sep 2012- 31st Aug 2013	4+	Reception 2	Anuban 2
1st Sep 2011- 31st Aug 2012	5+	Year 1	Anuban 3

School Hours 2017/2018:

Class	Time (Half day)	Time (Full day)
Nursery (18 months - 2 yrs)	8.30am. - 12.00pm.	8.30am. - 2.00pm.
Toddler (2-3 Yr)	8.30am. - 12.00pm.	8.30am. - 2.00pm.
Reception 1 (3-4 Yr)	8.30am. - 12.00pm.	8.30am. - 2.00pm.
Reception 2 (4-5 Yr)		8.30am. - 2.00pm.
Reception 3 (5-6 Yr)		8.30am. - 2.00pm.

Things to bring to school:

1. A small backpack
2. A change of clothes
3. A water bottle
4. A toothbrush (should be replaced every 6 months)
5. A swimming costume and towel
6. Diapers (if not yet toilet trained)

FEEs structure for 2017/2018 Academic Year:

1. Registration Fee:

60,000 is payable upon initial enrolment. The fee is non-refundable. The offer of your child's place at the school will not be secured until the payment is received.

2. Tuition Fee

Year Group	Session	Half day session Per Term (Baht)	Full day session Per Term (Baht)	Lunch
Nursery (18 months - 2 yrs)	3 Days per week	61,200	72,000	7,200
	4 Days per week	69,660	81,000	8,100
	5 Days per week	76,500	90,000	9,000
Toddler (2-3 Yrs)	3 Days per week	61,200	72,000	7,200
	4 Days per week	69,660	81,000	8,100
	5 Days per week	76,500	90,000	9,000
Reception 1 (3-4 Yrs)	3 Days per week	64,000	74,800	7,200
	4 Days per week	71,600	84,150	8,100
	5 Days per week	79,500	93,500	9,000
Reception 2 (4-5 Yrs)	5 Days per week		93,500	9,000
Year 1 (5-6 Yrs)	5 Days per week		93,500	9,000

3. General Deposits

20,000 baht. This deposit is used to compensate for loss or damage to school property, including, but not limited to, library books, educational equipment, etc. This deposit will be refunded when the student leaves the school if no damages occur. *All parents are required to provide 1 month's written notice in advance to The Head of School if a child is to be withdrawn from the school.*

4. Uniform

The concept of outdoor school Kindergarten is that there is a great deal of time spent outside. There is no set outdoor time, and rather the outdoor space is simply an extension of the learning zone of the Kindergarten. Therefore, and it is important that they are dressed appropriately. For the comfort of your child, all the school uniform is made from 100% cotton fabric.

5. School Meals

To ensure children's good health, Outdoor School Bangkok (OSB) Early Years offers premium natural, chemical free food which some of the raw ingredients are grown at our own kitchen garden. The menus are designed by the Chef from Le Cordon Bleu to ensure that all food (lunches and snacks) are fun and healthy. Our menus include morning snack with organic milk/soy milk, lunch served with salad and soup and afternoon snack. The food costs an additional 9,000 Baht per term per child.

6. Extended Hours Program

Outdoor School Bangkok (OSB) Early Years offers various clubs as extended hours for children, which are available Monday to Friday and will extend your child's school day until 4 pm. The clubs will be over seen by our specialists and charged as appropriate depending on the activities. Some of the clubs are -:

- Cooking
- Rock climbing
- Swimming
- Painting
- Music

7. Method of payment

1. Pay at school
2. Payment via bank transfer

8. Late payment

Fees remaining unpaid outside the invoice credit period will be subject to interest of 1.25% per month of outstanding balance until payment is received